



Report of the Assistant Chief Executive (Corporate Governance)

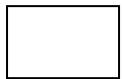
Report to the Licensing Committee

Date: 4 AUGUST 2009

Subject: LEEDS FESTIVAL 2009
EVENT MANAGEMENT PLAN FOR THE 2009 EVENT

Electoral Wards Affected:

Wetherby



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

EXECUTIVE SUMMARY

This report provides Members with an update on the receipt of information in respect of the Event Management Plan for the 2009 Leeds Festival. This event is to be held in the Bramham Park estate over the August Bank Holiday period.

1.0 PURPOSE OF REPORT

1.1 This report informs Members of the receipt of the proposed changes to the Event Management Plan in respect of the Leeds Festival 2009 from the 2008 Event Management Plan.

2.0 BACKGROUND INFORMATION

2.1 The Premises Licence for the Leeds Festival was considered and approved by the Members of the Licensing Committee on the 28th April 2006.

2.2 The Licence is held for Bramham Park and allows the Leeds Festival to take place every August Bank Holiday weekend.

2.3 Members resolved to grant the application as requested and accepted the applicants offer to include the following additional three conditions:

1) There shall be an Event Management Plan which incorporates the operating schedule submitted to the Licensing Authority at least 6 months prior to the Festival each year

2) The Event Management Plan and any revisions to the Event Management Plan

must be approved by the Licensing Authority prior to the festival.

3) The Premises Licence Holder shall comply with the terms and requirements of the Event Management Plan each year.

2.4 In addition, the Committee reserved the right to determine how the final amended Event Management Plan for the festival should be agreed, with the facility for the final plan to be agreed by the Committee or officers under delegated authority.

2.5 An application to vary the premises licence was made on the 6 March 2008 to extend the hours for the following activities:

B Films

E Live Music

F Recorded Music

H Anything of a Similar Description to that Falling within (E) or (F)

I Provision of Facilities for Making Music

J Provision of Facilities for Dancing

K Provision of Facilities for Entertainment of a similar Description to that falling within (I) or (J)

The variation allowed the above mentioned activities within the following areas until 06:00 hours on the Saturday, Sunday and Monday mornings:

Brown/Green Campsite

Orange Campsite

Yellow Bubble Campsite

Blue Valley Campsite

Red Campsite

Piccadilly Party Campsite

Silent Disco

2.6 No representations were received from the responsible authorities or interested parties and the varied premises licence was issued on the 3 April 2008.

3.0 MAIN ISSUES

3.1 The Event Management Plan for the 2008 event was presented at the Licensing Committee on the 5 August 2008 (Minute 21) when delegated authority was given to the Assistant Chief Executive to agree the final Event Management Plan prior to the start of the event.

3.2 The draft Event Management Plan for the 2009 Festival was received by the Licensing Authority and Responsible Agencies on the 16 February 2009. As in previous years a copy of the Summary of Changes from the 2008 event has been circulated to Members of the Licensing Committee and Ward Members in the wards surrounding the event site. A copy of the summary of changes is attached at **Appendix 1** for Member's information.

3.3 To ensure the widest circulation of information the organisers have held meetings with the Parish/Town Councils in the areas surrounding the site and will maintain regular contact with them.

3.4 The first multi agency meeting with the responsible agencies was held on the 10 February 2009.

3.5 Members may recall that at the Licensing Committee meeting on the 4 December 2008 (Minute 31). Members were given a report on the outcome of the 2008 event. This followed a multi agency meeting held in October 2008. The main issue arising from the debrief was the traffic management on the Thursday prior to the start of the event. At the Licensing Committee

meeting Mr. Benn the festival organiser advised Members that an alternative traffic management plan would be considered for the 2009 event.

3.6 Following the December Licensing Committee meeting a traffic management multi agency meeting was held on the 18 March 2009. Agreements were reached in principal to route traffic on the Thursday only of the event from the south up the A1/M1 and onto the A64 where there will be a temporary road closure to allow a right turn into the event site. This proposed traffic management plan was presented to Members of the Licensing Committee and Ward Members in the east of the City on the 23 April 2009.

3.7 Members will also recall that the de brief notes from the 2008 event made reference to a complaint received during the post festival clean up. Officers from the Leeds City Council Health and Safety Service visited the site following the receipt of the complaint and their observations and recommendations for future events were forwarded to the event organisers, Festival Republic, the cleaning company, Leisure Support Services and the company who provided the operatives, Blue Arrow Limited. A copy of the letter sent to the above agencies is attached at Appendix 2. The festival organisers have confirmed that it is likely that Leisure Support Services will be retained to provide the clean up in 2009 and will ensure that their risk assessments and training manuals will be forwarded to the Health and Safety Service prior to the start of the event. The event organisers have also amended the event management plan at 4.2.b.2 to include the following:

‘The waste management contractor post festival will be monitored by the Site Manager (festival republic) or another senior member of staff to ensure that the facilities and conditions that their staff work in are satisfactory.’

3.8 Members considered the proposed changes to the Event Management Plan for the 2009 event at their meeting on the 7 April 2009 (Minute 49)

3.9 At the April 2009 Licensing Committee meeting Members resolved to:

- a) To note the contents of the report
- b) To rescind the Committee decision of 2nd December 2008 which requested that “local ward Councillors, the appropriate Executive Member and relevant Parish Councils be consulted on the Traffic Management Plan” (minute 31c) refers) in order allow the Licensing Committee to undertake a site visit and play a formal role in the process
- c) To undertake a site visit to travel the proposed TMP route to Bramham Park for Festival goers and request that arrangements be made to transport the Licensing Committee to Bramham Park on 23rd April 2009 to attend the TMP presentation organised by Festival Republic.
- d) To note that multi agency meetings will continue and the applicant intends to continue to liaise with relevant Town and Parish councils culminating in the production of the final Event Management Plan no later than 28 days prior to the start of the event.
- e) To note that the final Event Management Plan will be presented to the Committee in August 2009 when Members will determine how the final EMP will be agreed

3.10 Members subsequently attended a presentation of the Traffic Management Plan given by Festival Republic at Bramham Park and were driven around the proposed vehicle routes. management plan on 23 April 2009.

3.11 Members resolved:

- a) That the representatives of Festival Republic Ltd be thanked for their presentation
- b) That the comments of the Committee having regard to the findings of the site visit and the contents of the presentation be noted
- c) To note the contents of the draft TMP at this stage
- d) To note that the final TMP will form part of the final overall Event Management Plan for the 2009 Leeds Festival which will be presented to the Committee in due course.

3.12 Multi Agency and Traffic Management meetings have continued and all agencies are satisfied with the information provided by Festival Republic. The Traffic Management Plan as presented to the members of the Licensing Committee has been agreed by the relevant agencies.

4.0 Implications for Council Policy and Government

4.1 There are no implications for Council policy and governance in respect of determining this application.

5.0 Legal and Resource Implications

5.1 There are no legal or resource implications

6.0 Options Available to Members

6.1 Members of the Licensing Committee must make decisions with a view to promoting the Licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

6.2 The Licensing Committee may take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Approve the Event Management Plan as submitted
- Give delegated authority to the Assistant Chief Executive (Corporate Governance) to approve the Event Management Plan prior to the start of the event.
- Give delegated authority to the Assistant Chief Executive (Corporate Governance) to approve any minor amendments to the Event Management Plan prior to the start of the event.
- Reject the Event Management Plan.

7.0 Recommendations

7.1 That Members consider the Event Management Plan and take such steps set out in paragraph 6.2 as they consider appropriate

BACKGROUND PAPERS

- Guidance issued under section 182 of the Licensing Act 2003.
- Leeds City Council Licensing Policy
- The Leeds Festival Event Management Plan

